

## SUCCESSFUL SAFETY MANAGEMENT - A PRACTICAL PRIMER



MARITIME INSTITUTE OF TECHNOLOGY AND GRADUATE STUDIES - PACIFIC MARITIME INSTITUTE

### Continual Improvement Workshop Series

This 2 Day workshop is an overview of important Safety Management topics. This course combines in-depth knowledge with a practical approach to provide a better understanding of the safety management system process.

**This course is recommended for:** all sectors of the maritime industry and is geared toward shoreside and vessel personnel alike.

**What program is this course a part of?:** Continual Improvement Workshop Series.

**Dates:** June 28, June 29

**Duration:** 2 Day, 16 Hours

**Cost:** \$550

**Location:** PMI - *Seattle, WA*

**Contact Information:**  
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### SUCCESSFUL SAFETY MANAGEMENT – A PRACTICAL PRIMER

Has your safety management system grown into a monster that is difficult to manage and understand? Have we lost the meaning and intent by overcomplicating with special interest and bureaucracy? Can we reduce the paper and be safer? Together, let's explore the benefits of getting back to basics to ensure successful safety management.

#### Objectives

- Learn and understand the framework on how to achieve Zero Incidents.
- Learn how to close the loop efficiently.
- Learn how to effectively establish safeguards against identifiable risks.
- Understand why clearly defined roles, responsibilities, authority and accountability are critical in managing safety successfully.
- Learn how to capture inputs for meaningful outputs for continual improvement.

*Pre-Requisite: None*

*Topics covered and instructor bio on reverse.*

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## Covered Topics

- **Introduction and Acronym Soup** – Terms and definitions for better understanding.
- **Certification** – Identification and recommended practices for managing vessel certificates.
- **Company Safety Policy** – A critical foundation and bridge to keeping it simple.
- **Competence and Training** – Untangling the knot to ensure competent and qualified personnel.
- **Hazard Identification, Risk Assessment and Control** – Explore a way that shoreside and vessel personnel can agree on and keep the focus on what is most important.
- **Legal and Other Requirements** – Identifying what is your greatest liability and turning that into your greatest asset.
- **Health and Safety Objectives and Targets** – Taking a complicated concept and simplifying for Company-wide involvement and buy-in.
- **Designated Person Ashore** – How is this role best served and by whom.
- **Master's Responsibility and Authority** – Review in detail why this such an important element of safety management and most commonly overlooked.
- **Maintenance of Vessel and Equipment** – Working towards practical solutions in a difficult economy to avoid penny wise and dollar foolish decisions.
- **Control of Documents and Records** – Discovering ways to manage this task without overcomplicating.
- **Emergency Preparedness and Response** – Identifying what is most important to ensure the intent is accomplished without unnecessary tools and fluff.
- **Inspections and Audits** – Learning the differences between the two and how best to benefit from both.
- **Nonconformance and Observations** – Friend or Foe? Discover how to change the negative to a positive?
- **Incident Investigation** – Mining for gold.
- **Corrective and Preventive Action** – Exploring long term solutions.
- **Management Review** – what to cover, how best to capture input and how to role out action plans for sustainable continual improvement.

## Workshop Developer and Instructor

For more than 20 years, Dione Lee has devoted her professional career to helping companies and organizations achieve Zero incidents. Her teamwork approach and practical tools have gained her a reputation for being one of the most knowledgeable and respected safety management consultants in the maritime industry. Dione is President of QSE Solutions and serves as the maritime consultant for the Workforce Development Council of Seattle-King County. She is lead training advisor and developer for the Master of Towing Vessels Association's Training Tug and publisher of *Safe Voyage Magazine*, Regulatory Training Guidebook for the Workboat Industry, and The Galley Chef.

## Additional Information:

**PMI:** For additional information on this program at PMI, please contact Mr. Gregg Trunnell toll-free at (888) 893-7829 or via e-mail at [gtrunnell@mates.org](mailto:gtrunnell@mates.org). Interested individuals may also visit the PMI website at [www.mates.org](http://www.mates.org).